

*Welcome to*



# Linby cum Papplewick

Church of England Primary School



*Prospectus 2024-25*

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## Statement from the Heads of School



*Welcome to Linby!*

*Linby is a wonderful, Church of England school, set in tranquil grounds in the heart of Linby village. Our desire as a team is to serve our community by providing excellent primary education through a curriculum which is underpinned by our distinctive Christian ethos and values. Our values support our diverse community where all people feel equally included and valued whatever their faith or non-faith.*

*Admission to our Primary School is open to everyone! We serve the communities of Hucknall, Linby, Papplewick and the surrounding area. We are a Church of England school, but welcome children and their families from all faiths and none. Linby children have a guaranteed place at National Academy, should they wish to take it.*

*Our school is unique; we offer a small family atmosphere where all the children are known, their gifts recognised and children valued for who they are.*

*With small year groups, each family has a close relationship with staff and each child knows every other by name. This means that once the children take their place at National Academy, they know a sea of familiar faces! Children at Linby achieve well, because any gaps in learning are identified and interventions personally tailored to support the children to help them to achieve the best outcomes they can.*

*But that is not all! With Breakfast and After School provision (beginning September 2023), the offer your child receives at Linby is varied and exciting!*

*We would love you to come and see for yourself!*

*Mrs Hodge and Miss Murray*

## Ethos, Values and Mission

*Imagine a special place for us to explore ourselves and the world that we live in. A school in which all the adults want everybody to recognise that they are unique, special and blessed with many gifts and want everybody to do their best.*

*Sense the buzz of excitement as we learn, share, are challenged and as we succeed. Listen to our laughter and our voices as we care for, help and praise one another. Walk around and see lots of different activities that involve our school family, our church and people from our community. Watch us play, sing, dance, paint, throw, investigate, reflect, solve, read, compose, discuss and explore.*

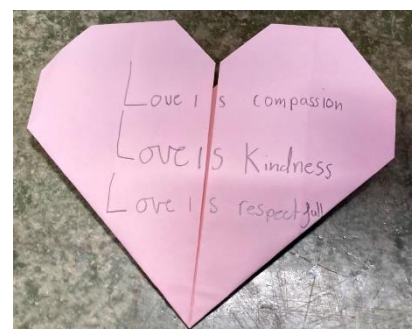
*Experience our creative school enhanced by the latest technology.*

*Enjoy the energy with which we work in pairs, teams and alone. Experience the infectious spirit and excitement as we discover, understand and grow – always wanting to learn more. Look at how well we communicate and tackle problems. Notice how we become more independent, have our own ideas, make our own decisions and have the confidence to take risks. Be enthused as we learn all about ourselves and the world around us. Marvel at our achievements. Feel the warmth of God's love and the presence of God's spirit in all that we do – big and small.*

***This is our school: A place where everyone is special; a place to encounter God; a celebration of life and learning and a centre for new beginnings, built on strong foundations.***

***Love Life, Love Learning, Grow in Faith***

*We have five key values at Linby: dignity, community, hope, wisdom and love. These values permeate everything we do, from relationships to policy.*



## Testimonials from Parents and Children

*Moving schools is scary, but we've never once regretted moving to Linby School. The kids are cared for and we really feel we belong to a special community. Mrs P, parent*

*Thank you for everything you have done for me, I couldn't have done it without you.*

*A, Y6*

*Thank you for your care and support at Linby; you are the heart of Linby.*

*T, Y6*

*Linby has a new lease of life - I wish my child was here for longer!*

*Mrs A, parent.*

*It takes a special teacher to balance education and classroom structure with care and love. J, Y6*

*My boys have flourished through thick and thin thanks to your constant presence. I cannot thank you enough.*

*Mrs B, parent.*

*Thank you for all you have done for my children. You are so caring and have always allowed their uniqueness to shine. Mrs R, parent*

## All About Linby

*Teaching at Linby is inclusive; irrespective of need. We aim to deliver a curriculum that is designed to meet every child at their point of learning and provide stretch. We believe that every child, whatever their background, is an irreplaceable, irreplicable miracle. As such, we seek to deliver a curriculum that every child can access, where every child can find success and explore their unique area of gift; whether that be as a writer, a mathematician, a historian, a sportsperson or a scientist.*

*Where children find areas of the curriculum tricky, we provide intervention and support. This may be support for specific subjects or support for wellbeing, resilience and confidence.*

*We teach a full range of subjects and provide an exciting, memorable curriculum. In 2022-23, this has included whole school days celebrating science, our values and team sports, all of which saw the children working across year groups in a family atmosphere.*

*At Linby, we understand the importance of life skills, such as reading, writing and maths, but we also aim to create sportsmen and women of the future, scientists, artists and technologists, historians and musicians. We do this by immersing children in opportunity, through the subjects we teach and extra-curricular provision.*

*We believe learning about others is crucial. That is why we deliver a comprehensive RE and teach about respect to all, through our PSHE program. We also link to Sherwood House Care Home and Little Lambs playgroup where our children have the opportunity to develop relationships with those of different ages through our Intergenerational Project.*

*School clubs include choir, piano lessons, Worship Dance, after school dance, Explorers, Prayer Club, Football, Sports (Hockey, Table Tennis, Basketball, Tennis, Cricket), Quiz Club, Chess club, Craft Club - there is something for everyone!*

## Admissions Policy

*The Governing Body is the Admission Authority and all decisions about admissions are made by a Committee of the Governing Body. The admissions process is administered by Nottinghamshire Local Authority on behalf of the Governing Body in accordance with the Nottinghamshire Coordinated Admissions Scheme. The school participates in the Fair Access Protocol. The home LA Common Application Form should be completed in ALL cases and the "school supplementary form" - should be completed for those applying under faith criterion.*

*Governors will admit pupils up to the Published Admission Number of 17. If there are more applicants than places available, the Governors will admit in the order of priority listed below. If the Published Admission Number is exceeded in any of the categories (1-8), then the Governors will look at each application and establish an order of admission with reference to the categories that follow.*

*Children, who have a Statement of Special Educational Needs or Education Health and Care Plan which names the School, will be admitted which will reduce the number of places available to other applicants.*

- 1) 'Looked After Children' or children who were previously looked after. (see Definition 1 below);*
- 2) Children who reside (see Definition 2 below) within the Ecclesiastical Parish of Linby cum Papplewick and whose parents/guardians are regular worshippers and involved in the life and work of St. Michael's Linby cum St. James' Papplewick (see Definitions 3 & 4 below);\**
- 3) Children who reside (see Definition 2 below) outside the Ecclesiastical Parish of Linby cum Papplewick and whose parents/guardians are regular worshippers and involved in the life and work of St Michael's Linby cum St James' Papplewick (see Definitions 3 & 4 below); \**
- 4) Children who reside (see Definition 2 below) at the same address, at the closing date of application, as a child who will be attending the School at the time of admission;*
- 5) Children who reside (see Definition 2 below) within the Ecclesiastical Parish of Linby cum Papplewick and whose parents/guardians are regular worshippers and involved in the life and work of any Church which is a member Church of Churches Together in England/Council of Churches for Britain and Ireland, and/or The Evangelical Alliance (see Definitions 3 & 4 below); \**
- 6) Children who reside (see Definition 2 below) within the civil parish of Linby on Linby Lane, Quarry Lane, Main Street, Church Lane and Wighay Road (up to and including No. 101) and the civil Parish of Papplewick (all within the Borough of Gedling);*

7) Children whose parents/guardians have attended worship at St. Michael's Linby and /or St. James' Papplewick at least six times throughout the previous year. \*

8) Children who reside closest to the School 'as the crow flies'.

**Please note:**

**Most of our applications arise from category 8 - 'as the crow flies'. We welcome applicants from Linby, Papplewick, Hucknall and the surrounding areas.**

*\*Measurement of attendance includes Little Lambs parent and toddler group.*

*Distance will be measured from the child's home address to the School pedestrian gate using the County Council's distance measuring software.*

*Tie breaker - In the event of two distances being equal, the local authority will measure to the next decimal point. If the measurements remain equal, lots will be drawn and the process will be independently verified.*

*Special Circumstances: The following children will be given special consideration in their application to the School and the Governors may accord a higher priority to the applicant.*

*Children whose particular medical needs, mobility support needs, special educational needs or social circumstances are supported by written evidence from a doctor, social worker or other relevant professional, stating that the School is the only school which could cater for the child's particular needs. The evidence must be presented at the time of application.*

**Admission of children below compulsory school age and deferred entry to school**

*Admission authorities must provide for the admission of all children in the September following their fourth birthday. Where a child has been offered a place at the school:*

- o that child is entitled to a full-time place in the September following their fourth birthday;*
- o the child's parents can defer the date their child is admitted to the school until later in the school year but not beyond the point at which they reach compulsory school age and not beyond the beginning of the final term of the school year for which it was made; and*
- o if the parents wish, children may attend part-time until later in the school year but not beyond the point at which they reach compulsory school age.*



*Through discussion with school, the parents may decide that it is in the best interest of the child to either have part time or delayed entry until later in that school year or until the child reaches statutory school age (the term after they are 5 years of age).*

*For children born between 1 April 2020 and 31 August 2020, deferring admission to compulsory school age would mean that they would be admitted into a different school year. You would not, therefore, be allocated a reception place in 2024-2025 and would have to apply for a year 1 place in the summer term 2024 or request a deferred start. If you are thinking of this option, you should contact the school admissions team for further advice.*

### **Admission of children outside the normal age group**

*Parents may seek a place for their child outside of the normal age group, for example, if the child is gifted and talented or has experienced problems such as ill health. In addition, the parents of a summer born child may choose not to send that child to school until the September following their fifth birthday and may request that they are admitted out of their normal age group - to reception rather than year 1. Children should only be educated out of the normal age group in very limited circumstances.*

*Nottinghamshire residents should submit a request in writing to Nottinghamshire County Council's school admissions team as early as possible. The school's admission committee will make decisions based on the circumstances of each case and in the best interests of the child concerned. This will include taking account of the parent's views; information about the child's academic, social and emotional development; where relevant, the child's medical history and the views of a medical professional; whether they have previously been educated out of their normal age group; and whether they may naturally have fallen into a lower age group if it were not for being born prematurely. When informing a parent of the decision on the year group to which the child should be admitted, the parent will be notified of the reasons for the decision.*

*Where it is agreed that a child will be admitted out of the normal age group and, as a consequence of that decision, the child will be admitted to a relevant age group (i.e. the age group to which pupils are normally admitted to the school) the local authority and admission authority will process the application as part of the main admissions round on the basis of their determined admission arrangements only, including the application of oversubscription criteria where applicable. The parent has a statutory right to appeal against the refusal of a place at a school for which they have applied. This right does not apply if they are offered a place at the school but it is not in their preferred age group.*

*If the Governors receive an application which contains fraudulent or deliberately misleading information, any offer place based on that information will be automatically withdrawn.*

### **Definitions**

1. *'Looked After Children' or children who were previously looked after.*

*A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions in accordance with section 22(1) of the Children Act 1989 at the time of making an application to a school.*

*Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order). This includes children who were adopted under the Adoption Act 1976 and children who were adopted under section 46 of the Adoption and Children Act 2002.*

*Child arrangements orders are defined in section 8 of the Children Act 1989, as amended by section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).*

2. *"reside" refers to the home of a parent, legal guardian, foster parent or child in public care at which the child would predominantly live during the school week.*

*('Predominantly' means residing at the closing date for applications at least three nights out of Sunday, Monday, Tuesday, Wednesday and Thursday).*

*(For the 'date of residency' and guidance on moving house, please refer to the 'Nottinghamshire County Council Admissions to Schools Guide for Parents'. For further clarification, telephone the NCC Admissions Team.)*

3. *"regular worshippers" means parents/guardians who have attended worship at least two Sundays a month throughout the previous year.*

4. *"involved in the life and work of" means demonstrable specific involvement in the Church apart from regular worship throughout at least the previous year.*

### Late Applications

*Late applications received by the Governing Body prior to the meeting of the Admissions Committee will be considered by the Committee to determine first whether there are justifiable reasons for the delay. They will be considered alongside other applications only if there are such reasons; otherwise they be considered after the other applications. The reasons will be those used by the Local Authority.*

### Multiple Births

*The admission of twins etc would be in line with the policy of Nottinghamshire LA Admission Statement*

*Under the new co-ordinated scheme for admissions, it is important to be aware that should the school of preference for your child be our school then it would be wise to put us as your first choice on the application. This will not prejudice getting a place at any other school, in the event that our school is oversubscribed. However, should you put another school as a higher priority than ours and you are allocated a place at that school, then that will be the school your child will automatically be offered a place at, irrespective of whether your application to our school was successful or not.*

*Admission profiles vary greatly from year to year as can be seen from the following historic data of the criteria under which children were admitted (refer to admission policy categories). As you will appreciate from the figures, whilst we are a popular school and oversubscription is common, patterns of admission are very unpredictable. We would therefore encourage and welcome applications from anybody that would like their child to come to our school, irrespective of where they would fall within our admission criteria. In the event of oversubscription, the Governors apply the Admission Policy. There is a formal right of appeal against the Governors' decision but please be aware that an appeal should be either on the basis that the Governors' have not fulfilled their responsibility properly or that there are outstanding reasons why a place should be offered. While there is no charge to the appellant, there is a substantial cost involved.*

### Historic Application Analysis

Category	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013
1	1	0	1	1	4	0	1	1	3	0	1
2	0	3	1	3	1	3	0	4	1	3	3
3	0	0	0	0	0	0	2	1	3	0	1
4	3	5	9	7	4	4	6	5	8	4	8
5	1	1	1	1	1	1	1	1	0	1	2
6	1	3	4	1	5	3	3	1	5	4	3
7	0	0	1	1	5	2	0	2	2	4	2
8	42	49	56	54	77	78	78	74	74	57	73

*Note - The criteria has been slightly amended over the years*

*Not all of the applications ranked Linby as first choice.*

### Starting School

*All reception children will be admitted on an agreed date during September 2024. Initially they will begin by just remaining for morning sessions to help them adjust to new routines. They will start full time in three small groups, dependent on their date of birth with younger children starting full time on a later date. This enables them to be settled into new routines such as lunchtimes in smaller groups and also build up their stamina (even those attending full time day care get very tired!).*

### Waiting List

*The School operates a Waiting List for its intake year in partnership with Nottinghamshire LA.*

*A Waiting List for other years is also kept. Waiting lists cease at the end of the school year and parents would need to reapply for a place (A supplementary information form would also need to be completed in order that church attendance and involvement can be considered in applying the admissions criteria). The published Admission Criteria apply to the List, and if a place is offered by the School, a letter will be sent by the Local Authority in accordance with the Nottinghamshire Coordinated Admissions Scheme.*

*Children are ranked in priority order against the School's oversubscription criteria.*

## Appeals

*There is the right of appeal against the Governors' decision. Appeals should be lodged within 20 school days of the date of notification of refusal. Parents wishing to appeal have to set out the grounds for their appeal in writing.*

*Appeals for Voluntary Aided C of E Schools are clerked by an independent panel provided by Rothera Dowson, a Nottingham firm of solicitors.*

*For all admissions, the Local Authority will inform applicants of the outcome of their application through the Nottinghamshire Coordinated Admissions Scheme, and of their right of appeal if admission has been refused. A request for appeal should be made directly to the Governors of the School; the Chair of Governors/Head Teacher will outline the Appeals Procedure for a Voluntary Aided Church of England School to the appellant.*

## Admissions to year groups other than the intake year

*(sometimes referred to as 'casual' or mid-term applications)*

*If there are places available within a year group (i.e. the number of pupils within that year group is below the Published Admission Number of 17), then applicants will be offered a place.*

*These admissions are administered in accordance with the Nottinghamshire Coordinated Admissions Scheme. Applications will normally be considered as near as possible before half term or the end of term. The Admissions Committee will consider applications in accordance with the Admission Criteria when places arise. All procedures agreed by the Local Authority for transfer of children between schools will be followed.*

*All pupils admitted will normally be placed on the School Roll at the start of the next term or half-term unless there are genuine reasons for an earlier admission.*

## Pre-School - Young Friends

*Our 'Young Friends' group meets on four Thursday afternoons, during the Summer term from 1.30 - 3.15 pm. It is provided for those parents and children who have been given a place in school during the next academic year. This helps prepare the children for starting school by familiarising them with the school, their peers and the school staff and helps us to get to know the children prior to them starting in the reception class.*

# Term Dates



Nottinghamshire School Holidays 2024-25

August 2024 to July 2025

2024/2025

August						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September						
M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October						
M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November						
M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December						
M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January						
M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February						
M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March						
M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June						
M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July						
M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

School Holidays
  Public Holidays
  Administration Day

**Autumn Term**

2 September - 18 October **7 weeks**

4 November - 20 December **7 weeks**

**Spring Term**

6 January - 14 February **6 weeks**

24 February - 4 April **6 weeks**

**Summer Term**

22 April - 23 May **4 weeks 3 days**

2 June - 29 July **8 weeks 2 days**

## Frequently Asked Questions

*Do I need to attend church to attend this school?*

*No, we welcome everyone from all faiths and none.*

*There seem to be a lot of applications - should I bother to apply?*

*Yes, although lots of people apply, not all put us as their first choice. We currently have spaces in some year groups.*

*What about Secondary schools?*

*If your child attends Linby cum Papplewick school, they have a guaranteed place at National Church of England Academy, should you choose to accept it.*

*What makes Linby different to other schools?*

*We are a small school in picturesque surroundings. With small class year groups, the children get to know all of the other children throughout the school. This means that once at National, there are familiar faces everywhere. Relationships like this are key to us; this is what makes us family. We know each child well and help them to excel across the curriculum. (See our outcomes for 2022-23 on our website).*